

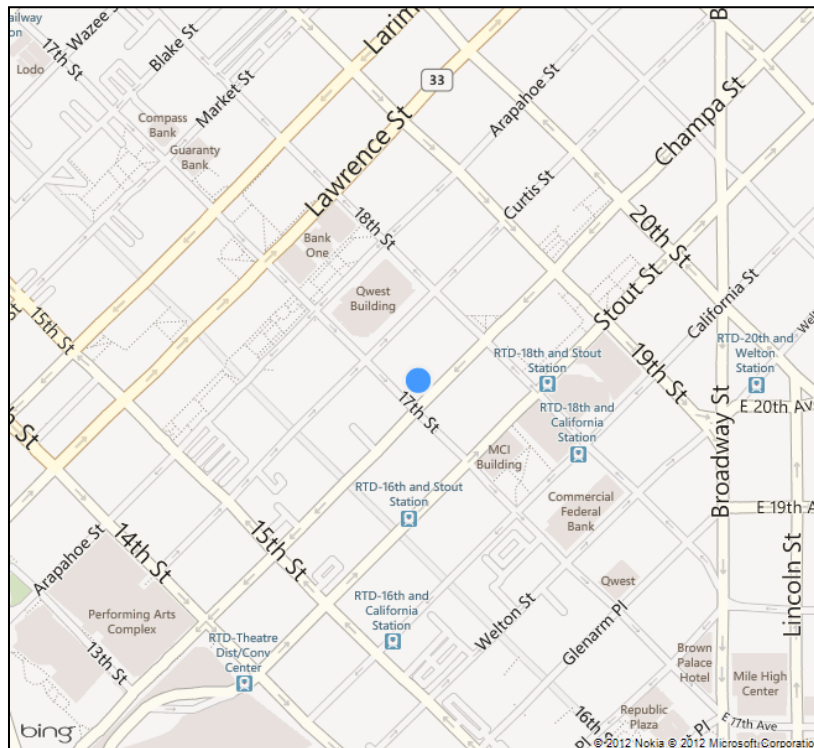
# 106 Essentials Course: Denver, CO

**“The Section 106 Essentials” will be held on Wednesday and Thursday, August 28-29, 2013**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

**Course Location and Accommodations:** The course is being held at The Hotel Monaco Denver, 1717 Champa Street, Denver, CO 80202 (<http://www.monaco-denver.com/>). A limited block of rooms has been secured for attendees for Tuesday and Wednesday, August 27-28 at the government rate of \$149 for a single occupancy plus applicable state and local tax (14.75%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by July 27, 2013.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the reservation department at 1-800-KIMPTON and request the ACHP-Section 106 Essentials to get the rate of \$149.



**Traveling to Denver:** Denver International Airport ([www.flydenver.com](http://www.flydenver.com)).

## **Airport Ground Transportation:**

**Super Shuttle** – The least expensive option: \$22 one way (877-300-4VAN or [www.shuttlefare.com/](http://www.shuttlefare.com/))

**Taxi** - 30-40 minutes depending on traffic and the fare is about \$70 before tolls and tip.

**Driving Directions from the airport to the hotel:** Go to <http://www.monaco-denver.com/downtown-denver-hotel/map-directions.html>.

**Hotel Parking:** Hotel Monaco Denver offers valet parking services available for \$31/night. Valet parking fees are subject to change.

**Hotel and Local Information:** The Monaco sits inside an historic 1917 Railway Exchange building as well as the 1937 Art Moderne Title building, both on the Register of Historic Places. The Hotel is ideally centered in downtown Denver, just one block from the 16th Street Mall and near all there is to do and see in Denver and beyond.

**Registration:** Registration will be located outside the conference room on Wednesday at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:** *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

**Meals:** Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

**Attire for Training Course:** Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:** If you have any questions about logistics or the course, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**